



Paying the Program Fee Spanish in Chile 2012

All volunteers participating in Spanish in Chile are responsible for paying their program fee 3 weeks prior to the start date of the program. Failure to receive payments may result in dismissal from the Program.

SPANISH IN CHILE PROGRAM FEE	PAYMENT DEADLINE
\$1,000.00 USD	December 15, 2011

All deposits must be made in US dollars in the form of check, transfer or bank draft, depending on the volunteer's personal banking status.

Volunteers in the United States

- Volunteers with Bank of America accounts will need to:
 - Deposit the amount of the corresponding program fee to Bank of America Account # 003752220656 from any Bank of America location
 - Fee: No Fee
- Volunteers with all other bank accounts will need to:
 - Deposit the amount of the corresponding program fee to Bank of America Account # 003752220656 along with Routing #026009593
 - Fee: Dependent on services provided by personal bank. Fees may vary from bank to bank; the volunteer is responsible for payment of the fee.
- Please note: this deposit can be made either via a transfer from your own bank or by depositing a check from your bank at a Bank of America branch.

Volunteers in all other Countries

- Volunteers living outside the United States will need to:
 - Deposit the amount of the corresponding program fee in US dollars to Bank of America Account # 003752220656 using SWIFT code #BOFAUS3N¹.
 - Fee: Applicable; the volunteer is responsible for payment of this fee.

¹ Please note that at present, the United States does not participate in IBAN. Therefore, Bank of America does not have an IBAN number.



All deposits should be made to the following information:

Primary Account

Bank: Bank of America, N.A.
Branch: 1401 Elm Street, Dallas, TX 75202
Account Number: 00 375 222 0656
Account Name: United Nations Development Program*
ACH Routing Number: 111000012 (direct deposit)
Wire Routing: 026009593
SWIFT Code: BOFAUS-3-N

Beneficiary's Address

Programa de las Naciones Unidas para el Desarrollo - Sede Chile
Dag Hammarskjold 3241, Vitacura, 7630412, Santiago, Chile

**Please note that the name of the account must be entered EXACTLY as written above.*

Things to keep in mind:

- It is very important that when making the deposit that your name appears on the transaction, as well as "Spanish in Chile". Otherwise it is very difficult for us to confirm that payments appearing in the online account summary correspond to those of incoming volunteers.
- Volunteers must confirm that the English Opens Doors Program has received their fee by scanning and emailing a PDF copy of the deposit slip to:
english.opens.doors.chile@gmail.com
 - When you send in a copy of your deposit slip, please also list the following information in your email:
 - The date of the deposit
 - Bank branch in which you made the deposit
 - Location of the bank branch in which you made the deposit
- Volunteers are responsible for inquiring instructions for their respective payment transactions from their personal bank.
- In the case that volunteers must cancel their participation with English Opens Doors, the National Volunteer Center will issue a refund of their program fee. Please note that refunds will delay a minimum of 1 month and that participants are responsible for any administrative fees associated with program fee refunds.